



Natal Joint Municipal Pension /
Kwazulu-Natal Joint Municipal
Provident Funds

"Your Fund, Your Savings, Your Future"

NJMPF New Website Guide

How to use our new interactive website member portal:

The member portal was designed with the intention to make life simpler and easier for our members. We know members want to have access to their information and know what is going on with their Funds and benefits. With this in mind, we have created an interactive website with a member login system where members can view their membership.

What is available on this portal you may ask?

- ✓ You are able to view and update your personal details.
- ✓ You can view your Beneficiary Nomination list.
- ✓ You can access your own Benefit Statement.
- ✓ You can access your own Membership/ Pensioner Certificates.
- ✓ You can view your current Medical Certificate status.
- ✓ Pensioners can process their own IRP5/ Tax Certificates.
- ✓ Pensioners can process their own Increase Letters.



How do I login?

Note: The above information can be obtained from your **Benefit Statement (Current Members) or from your **Pensioner Card (For Pensioners)**. Should you not have the statement at your disposal; please contact our Client Services Department on **Tel: 031 279 5300** OR **Email: info@njmpf.co.za***

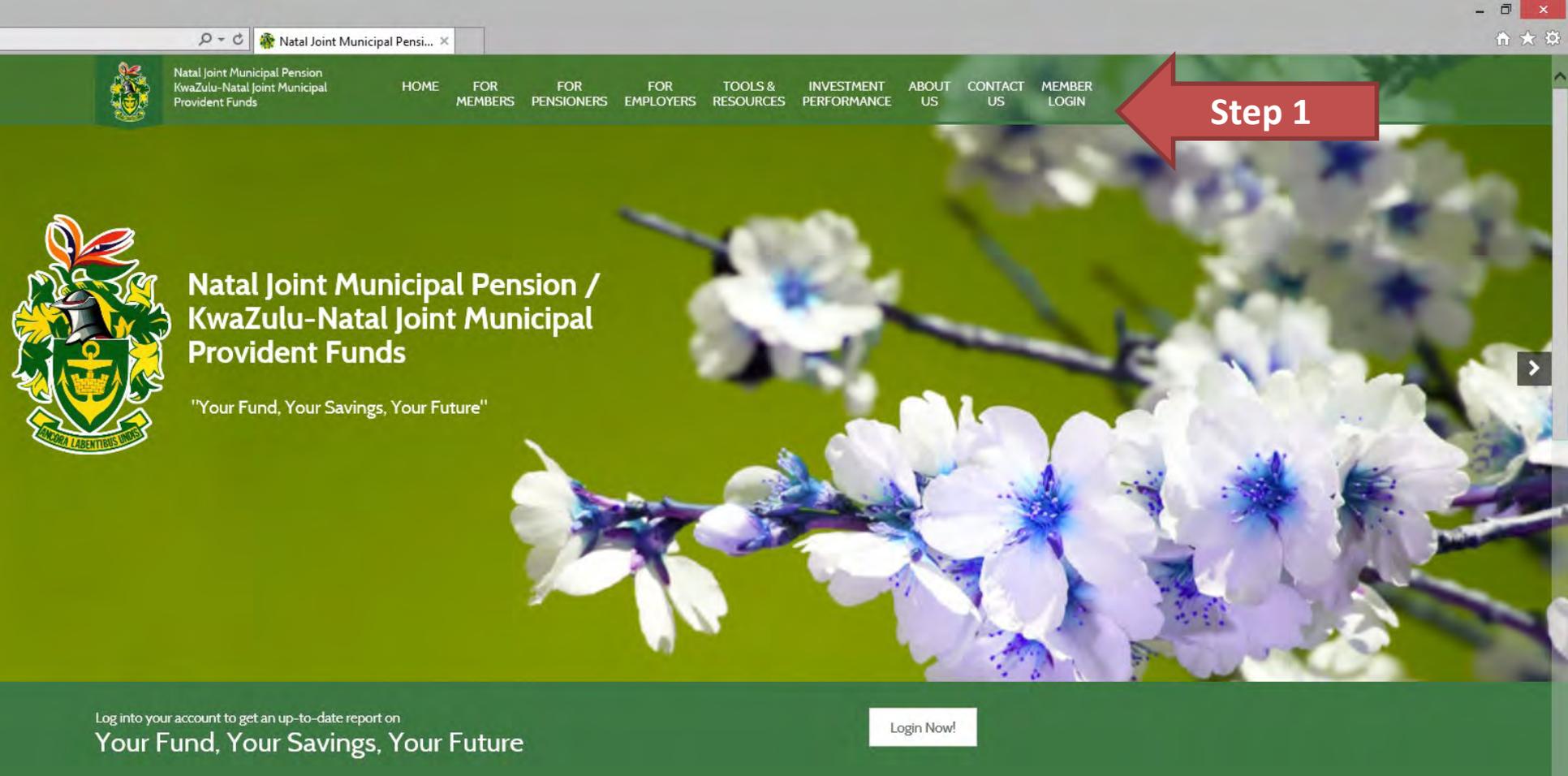


Natal Joint Municipal Pension
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PENSIONER AND CURRENT MEMBER LOGIN HELP GUIDE



Step 1: Go to the menu tab named “Member Login”.



Natal Joint Municipal Pension / Kwazulu-Natal Joint Municipal Provident Funds

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Welcome to the administration login page of NJMPF. Please contact your company representative should you not have a Username or Password, or if you are having trouble logging into the system.

Login

Please complete the following information

Username:*



Password:*



[Forgot your password?](#)

By logging into the site, you agree to the Terms and Conditions of the site as can be found [here](#).

Step 2: Enter your Username which is your **Identity number**.

Step 3: Enter your Password which is your System Number.



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Additional Information Required

Please submit the information required to verify your identity.

What is your date of admission to the fund? Use the calendar icon to select, or type the date in the format dd/mm/yyyy:*

Jan	Feb	Mar	Apr
May	Jun	Jul	Aug
Sep	Oct	Nov	Dec

2010 2011 2012 2013 2014
2015 2016 2017 2018 2019

OK Cancel

Today Clear

Step 4

Step 4: Enter your Date of Admission to the Fund.

This information can be obtained on your benefit statement.



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Additional Information Required

Please submit the information required to verify your identity.

Parent:

Step 5

(none)

KZN.J.M. Provident Fund

N.J.M.P. Retirement Fund

N.J.M.P. Superannuation Fund

NJMPPF Staff Pension Fund

Step 5: Enter the Fund you are currently contributing towards e.g.

- **Superannuation Fund;**
- **Provident Fund; and**
- **Retirement Fund.**



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Additional Information Required

Please submit the information required to verify your identity.

Parent: N.J.M.P. Superannuation Fund

Client: (none)

Step 6

ENDUMENI MUNICIPALITY (101300)

ETHEKWINI MUNICIPALITY (105020)

EZINQOLENI MUNICIPALITY (101850)

GREATER KOKSTAD MUNICIPALITY (103150)

HARRY GWALA DISTRICT MUNICIPALITY (105840)

HIBISCUS COAST MUNICIPALITY (103500)

HLABISA MUNICIPALITY (102650)

ILEMBE DISTRICT MUNICIPALITY (102720)

Step 6: Select the name of your **Municipality/Local Authority.**



Terms and Conditions

Please read and agree to these Terms and Conditions in order to use this portal.

Print

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Step 7

Accept

Cancel

Step 7: Read the Terms and Conditions (T & C's).

Then press

Accept

UPDATE DETAILS

Username:*

New Password:*

Confirm Password:*

Please select either SMS, E-Mail or Both as a method of communication:

E-Mail SMS

Please provide either a ID Number or Passport No below

ID No:

Passport No:

E-Mail Address:

Cellphone:

Please provide the answers for the security questions below

What is your mother's maiden name?*

Which city were you born in?*

What is your favourite colour?*

Submit

Step 8

Cancel

Your Password Should be

- No Less than 8 Characters
- Contain 1 upper case letter
 - Contain a number
- Contain a special character

Example : ibtNpf1\$

Please update your personal details on the “**Update Details**” page; so we can contact you.

Step 8: Then press **Submit** once you are done.



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Security Measures

- Please keep your username and password in a secure place.
- Install and maintain up-to-date anti-virus and anti-spyware software, as such software can reduce the likelihood of someone accessing a client's personal information stored on their personal computer/laptop.

STEP 1: BROWSE TO: WWW.NJMPF.CO.ZA AND CLICK MEMBER LOGIN

The screenshot shows the homepage of the Natal Joint Municipal Pension / KwaZulu-Natal Joint Municipal Provident Funds. The browser address bar shows 'njmpf'. The navigation menu includes: HOME, FOR MEMBERS, FOR PENSIONERS, FOR EMPLOYERS, TOOLS & RESOURCES, INVESTMENT PERFORMANCE, ABOUT US, CONTACT US, and MEMBER LOGIN. A yellow arrow points to the 'MEMBER LOGIN' link. The main banner features the organization's crest and the text: 'Natal Joint Municipal Pension / KwaZulu-Natal Joint Municipal Provident Funds' and the slogan '"Your Fund, Your Savings, Your Future"'. Below the banner, a green bar contains the text 'Log into your account to get an up-to-date report on Your Fund, Your Savings, Your Future' and a 'Login Now!' button, with another yellow arrow pointing to the button. At the bottom, there are five category tiles: 'Members' (with an image of a couple), 'Pensioners' (with an image of an elderly couple), 'Employers' (with an image of a woman on a phone), 'Calculators' (with an image of a hand on a calculator), and 'News' (with an image of a camera).

<https://client.njmpf.co.za/>

STEP 2: RETRIEVE YOUR PENSIONER CARD & LATEST TAX CERTIFICATE

INFORMATION YOU WILL NEED:

- PENSION NUMBER
- IDENTITY NUMBER
- DATE OF PENSIONABLE SERVICE
 - SURNAME
 - TAX NUMBER

This is to certify that this individual is a Pensioner of the Natal Joint Municipal Pension/Provident Funds

Fund Name: [REDACTED]

Commencement Date: [REDACTED]

Identity Number: [REDACTED]

Pension No.: [REDACTED]

Tel: 08610 65673 Fax: 031 266 6715
P O Box 33 WESTWOOD KZN 3633



Natal Joint Municipal Pension
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[REDACTED]

Pensioner Card



IT 3 (a) NUMBER		EMPLOYER BUSINESS ADDRESS	
REFERENCE NUMBER		5 DERBY DOWNS	
TAX YEAR		UNIVERSITY ROAD	
EMPLOYER ENJOYS DIPLOMATIC IMMUNITY		WESTVILLE	
		DURBAN, 3630	
EMPLOYEE INFORMATION			
NATURE OF PERSON	EMPLOYEE SURNAME OR TRADING NAME	INITIALS	
FIRST TWO NAMES	EMPLOYEE RESIDENTIAL ADDRESS		
IDENTITY NUMBER			
PASSPORT NUMBER			
DATE OF BIRTH			
COMPANY/CC/TRUST NUMBER			
INCOME TAX NUMBER	EMPLOYEE NUMBER		
TAX CALCULATION INFORMATION			
PERIOD EMPLOYED FROM	PERIOD EMPLOYED TO	VOLUNTARY OVER DEDUCTION	
PAY PERIODS IN TAX YEAR	NUMBER OF PAY PERIODS WORKED	FIXED RATE INCOME	DIRECTIVE NUMBER
INCOME SOURCES			
CODE	DESCRIPTION	RF IND	AMOUNT
3601			
GROSS REMUNERATION			
CODE	DESCRIPTION	AMOUNT	
3695	GROSS TAXABLE ANNUAL PAYMENTS		
3696	GROSS NON-TAXABLE INCOME		



STEP 2: ENTER YOUR USERNAME AND PASSWORD

Your Username = ID NUMBER
Your Password = PENSIONER NUMBER

The screenshot shows a web browser window with the address bar displaying "client.njmpf.co.za/login.aspx" and a "Certificate error" warning. The page header features the NJMPF logo and the text "Natal Joint Municipal Pension / Kwazulu-Natal Joint Municipal Provident Funds" with the tagline "Your Fund, Your Savings, Your Future". Below the header, a green banner contains the text: "Welcome to the administration login page of NJMPF. Please contact your company representative should you not have a Username or Password, or if you are having trouble logging into the system:". The main content area is a "Login" form with the following elements:

- Title: Login
- Instruction: Please complete the following information
- Username field: Labeled "Username:" with a text input box.
- Password field: Labeled "Password:" with a password input box showing masked characters.
- Login button: A green button labeled "Login".
- Forgot password link: A link labeled "Forgot your password?".
- Terms and Conditions: A line of text stating "By logging into the site, you agree to the Terms and Conditions of the site as can be found [here](#)."

STEP 3: VERIFY YOURSELF BY ENTERING YOUR ADDITIONAL INFORMATION

ENTER YOUR TAX NUMBER, COMMENCEMENT DATE & SURNAME

https://client.njmpf.co.za/Login.aspx

Natal Joint Municipal Pension Fund (Superan... NJMPF

Natal Joint Municipal Pension / Kwazulu-Natal Joint Municipal Provident Funds
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Additional Information Required

Please submit the information required to verify your identity.

What is your tax number?*

What is your date of pensionable service? Use the calendar icon to select, or type the date in the format dd/mm/yyyy:*

What is your surname?*

Submit

STEP 4: READ AND ACCEPT THE TERMS AND CONDITIONS

NJMPF

Certificate error client.njmpf.co.za/LoginDisclaimer.aspx

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Terms and Conditions

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[Accept](#)

STEP 5: PLEASE UPDATE YOUR PERSONAL INFORMATION

NJMPP

Certificate error client.njmpf.co.za/LoginFirst.aspx



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UPDATE DETAILS

Username:*

New Password:*

Confirm Password:*

Please select either SMS, E-Mail or Both as a method of communication:

E-Mail SMS

Please provide either a ID Number or Passport No below

ID No:

Passport No:

E-Mail Address:

Cellphone:

Please provide the answers for the security questions below

What is your mother's maiden name?:*

Which city were you born in?:*

What is your favourite colour?:*

Submit Cancel

IF YOU ARE ABLE TO VIEW THIS SCREEN YOU HAVE SUCCESSFULLY LOGGED INTO THE NJMPF WEB PORTAL

Natal Joint Municipal Pension / Kwazulu-Natal Joint Municipal Provident Funds
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Admin Contact Us Log Off

Home

Member Details

Member Number	Surname	First Name	Date of Exit	Identify Number	Passport Number	AR No	#	Scheme/Product
	██████	██████	██████	██████	██████		Select	██████
	██████	██████	██████	██████	██████		Select	██████

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